



Example of Senior Tax Staff Job Description

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Our company is looking to fill the role of senior tax staff. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for senior tax staff

- Lead and support tax application roll out projects for Corporate Tax
- Perform other tasks as required to support the tax function of the Company
- Preparing and reviewing tax returns for individuals, S & C-corporations, partnerships, trusts, and not for profit organizations
- Proactive tax research, including examining IRS and various state notices
- Monthly review and validation of data and documents for property tax values of over \$6 billion annually
- Monthly review and validation of data and documents for property tax bills of over \$100 million annually
- Work with property accountants on property tax accruals, budgets and payments
- Provide efficient and tax cost effective structure of business deals in the region from ITO to OTR
- Proactively identify areas for process improvements and implement solutions to streamline, cash collection, tax optimization, cash optimization and conformity
- Provide continuous review of business operations execution and identify area of tax, contract structure, cash and forex risk for the business and drive resolution plans

Qualifications for senior tax staff

- Acts as Lead by developing and documenting technical specifications and project plans for proposed solutions to business requirements of moderate to

- Supports Oracle Financial applications, integration points and work based on the impact to the business
- Bachelor of Science in Computer Science or a related degree or relevant experience
- Knowledge of accounting principles and financial cloud applications is a big plus
- Identify and evaluate positions that may need to be included for FIN 48 (ASC 740-10) analysis for foreign and domestic entities
- MST/MACC/MBA preferred