



Example of Senior Systems Administrator Job Description

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Our growing company is hiring for a senior systems administrator. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for senior systems administrator

- Schedules installations and upgrades per change policies
- Develops and maintains a comprehensive system configuration including proper supporting documentation
- Installs new releases, system upgrades, enhancements
- Evaluates and installs patches and resolves Citrix related problems
- Maintains data/configuration files and monitors system configuration for data integrity
- Monitors and fine tunes the systems to achieve optimum performance levels
- Conducts routine system audits
- Works with cross-functional teams
- Breadth of skill across platforms
- Detailed AIX and/or Linux knowledge

Qualifications for senior systems administrator

- Must possess collaboration skills, have a passion for lean processes, should be innovative, creative, quick thinker, fast learner, and a team player with a strong customer service focus
- Experience with the Defense Information Systems Agency (DISA) Security Technical Implementation Guides (STIG), the DoD Information Assurance Certification and Accreditation Process (DIACAP), and the DoD Directive

- Does not see any particular task as being "beneath" him/her and is willing to jump in to help with anything when needed
- Minimum 3 years of scripting in a Linux environment (Python, Perl, bash)
- A minimum of 5 years' experience with working in Windows Server or CentOS environment