



Example of Senior Specialist, Quality Assurance Job Description

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Our company is growing rapidly and is looking to fill the role of senior specialist, quality assurance. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for senior specialist, quality assurance

- Responsible for review of all criteria required for disposition of raw materials and products
- Responsible for collaborating with key stakeholders including but not limited to Supply Planning, Materials Management and Supplier Quality relative to raw material quality concerns and batch disposition planning
- Master Batch Record review and approval
- Executed Batch Record reviews and approvals
- Responsible for adherence with the quality agreement provisions
- Ensure GMP compliance profile is maintained
- Ensure product is stored and transported at appropriate temperature conditions and per validated or qualified shipper
- Manage sample retention program and periodic re-inspection activities and reporting as required
- Provide Quality input for process and method monitoring and annual product quality reports
- Support material review board meetings

Qualifications for senior specialist, quality assurance

- Ability to present audit findings in a clear, concise and diplomatic way to all levels of Management
- MasterControl experience or other audit database

- Requires a Bachelor's Degree in Microbiology, Biology, Chemistry (Or closely related degree with these core courses as the foundation)
- Requires eight (8) years of quality pharmaceutical experience with oversight provided to Manufacturing Operations, QC, and other cGMP areas
- Demonstrated hard-working and productive work ethic in an ambiguous environment strongly preferred