



Example of Senior Project Manager Manager Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of senior project manager manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for senior project manager manager

- Provide leadership and guidance to cross-functional project team members and liaise with various functional domains (Technology, Operations, Development, Marketing, Service Bureau, Sales,) to maximize the likelihood of project success
- Developing and completing project definition and scope
- Establishing the project baseline metrics and parameters required to manage the project's work flows and performance
- Identifying and securing required resources to meet project obligations
- Providing detailed project planning, execution, tracking, reporting, and cost / scope / risk / issue management
- Monitoring and managing project health
- Actively managing project risks align to risk appetite
- Depending on the size of the project, the role could include managing a team of project managers to deliver the above deliverables
- Managing all project financials related to project budgets
- Managing the entry of data into the enterprise PPM tool (i.e., Clarity), ensuring the highest level of data accuracy is maintained at all times

Qualifications for senior project manager manager

- Strong understanding of Project Management principles and agile development methodologies
- Strong understanding of Agile and Waterfall processes
- Master's degree (or equivalent) highly desired
- Certifications in financial analysis, accounting, or project management a plus
- Proven record of successfully managing within a complex task, schedule-sensitive, and fast-paced environment