



Example of Senior Portfolio Manager Job Description

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Our company is growing rapidly and is looking for a senior portfolio manager. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for senior portfolio manager

- Continuously identify and mitigate risks and impediments to new product success
- Maintain competency models for assigned portfolio(s)
- Collaborate with Channel Management and Development and Business Development teams to result in successful the product launches
- Champion agile principles in new product development to drive innovation, efficiency and increased ROI
- Identify and analyze key credit risks and mitigants
- Identify risks within each transaction and corresponding mitigants
- Review legal documents and seek additional approvals to ensure compliance, if necessary
- Appropriately document and mitigate all Bank policy exceptions
- Effective and timely communication with credit management, borrower, and agent banks with internal partners such as Treasury Management, Corporate Banking, Operations, Accounting, Legal, engaging partners as appropriate throughout the underwriting process
- Occasionally work with Senior Account Executives on transaction prescreens for early identification of credit issues providing structural, analytical, and indicative risk rating assistance

Qualifications for senior portfolio manager

- Demonstrated expertise in working closely with many different internal clients to successfully manage objectives and results

- Demonstrated team player with ability to interact well with all levels of internal and external personnel and adapt to rapidly changing requirements
- Takes responsibility and initiative to facilitate conflict resolution, consensus building and problem solving
- Ability to work effectively both in positive and negative situations