



Example of Senior Manager, Strategic Sourcing Job Description

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Our company is looking for a senior manager, strategic sourcing. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for senior manager, strategic sourcing

- Ability to develop, prioritize and implement plans to fulfill team's responsibilities and meet organization's core strategic goals
- Ability to multi-task and work autonomously as needed
- Effectively manage professional development, training, and mentoring for subordinates
- Must maintain the highest standards of ethical conduct and integrity
- Experience supporting federal government contracts, in-depth knowledge and experience supporting various contract types to include, Firm Fixed Price, Time & Materials, Cost Plus) non-IDIQ and IDIQ single or multiple award contracts
- Develop processes and documentation utilized by Strategic Sourcing and other stakeholders leading to standardized execution of key strategic sourcing activities such as RFX creation and management, supplier qualification, contract management, supplier management, spend analytics
- Provide consistent processes, reporting and tools
- Work to define key stakeholders and act as a consultant to offer guidance to category managers
- As an individual contributor, this sourcing professional will serve as a trusted business advisor to stakeholders, providing best-in-class technical consulting from a sourcing and external benchmark/industry perspective
- Use data analytics, industry benchmarking and strategic sourcing methodologies to provide guidance in the development and execution of sourcing and category strategies, contributing to improved profits and cash

Qualifications for senior manager, strategic sourcing

- Must have five or more years of experience managing, supervising, or leading an organization, group, or teams
- Demonstrate ability to lead teams and deliver results in evolving and challenging environments[PS1]
- Demonstrated ability to lead RFP-related activities
- Demonstrated interpersonal skillsComputer proficiency in MS Excel, Word, Access
- Demonstrated ability to create and execute a vision, ability to work within larger organizational objectives
- Excellent communication skills are essential as you will be responsible for building relationships with often senior stakeholders and influencing your business partners and suppliers