



Example of Senior Manager, Accounting Job Description

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Our innovative and growing company is looking for a senior manager, accounting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for senior manager, accounting

- Providing tax estimates to all the firm's investment personnel with respect to their interests in the firm's entities in order to facilitate timely estimated tax payments
- Ensuring that all tax filings are completed on a timely basis
- Posting all outside investor's K-1s to secure online data room
- Prepare, review and approve journal entries for all designated entities
- Prepare, review and approve balance sheet reconciliations for all designated entities
- Analyze and document balance sheet account balances by legal entity on a monthly basis
- Analyze General and administrative expenses by legal entity on a monthly basis, which includes providing variance analysis
- Assist in the quarterly tax provision process
- Record quarterly tax provisions and perform reconciliations of recorded tax balances
- Prepare supporting schedules and generate trial balances for other Finance departments including Head Office supplemental reporting

Qualifications for senior manager, accounting

- Ability to make sound and timely business judgments consistent with

- Managed the month-end accounting close for a private or public company (public preferred)
- Ability to independently resolve complex problems where analysis requires the in-depth evaluation of numerous factors
- Ability to exercise judgment within broadly defined practices and policies in selecting methods, techniques and evaluation of criterion for obtaining results
- Professional Accounting qualification, like CICPA, AICPA, ACCA
- Strong and empathetic leader who energizes their team members and ensures ambitious goals are set and achieved