Our company is growing rapidly and is searching for experienced candidates for the position of senior IT project manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

### Responsibilities for senior IT project manager

- Collect technical documentation, deployment plan, production support plan
- Ensures that appropriate project documentation and deliverables are clearly defined and delivered
- Track cost, schedule and technical performance
- Facilitate and execute the lessons learned across all programs for continuous process improvements
- Provide hands-on coaching and education to all project team members
- Work with architects and development teams to ensure alignment on project governance
- Facilitate and coordinate meetings, working sessions and presentations across all programs
- Assist with developing and conducting formal training sessions for program and project teams
- Support the Project Performance Team by sharing the administrative duties related to training, tool support, and budget
- Responsible for the communication of project status to all stakeholders on a regular basis

### Qualifications for senior IT project manager

- Must be proficient in Excel, Access, or other database utilities and other Microsoft technologies (Word, PowerPoint, Project)
- Demonstrated record of leadership, management, and technical success in
• Experience working in a business/IT capacity for a company with Financial industry knowledge is a plus
• Effective communication, presentation and interpersonal skills are essential, including the ability to articulate risks and issues and accurately analyze problems, explain solutions and present technical material to end users in a non-technical manner
• Deep understanding of project management methodology
• Have a solid understanding of PMP-level project management areas