Our company is growing rapidly and is looking for a senior IT project manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

### Responsibilities for senior IT project manager

- Align projects with desired (or pre-defined) technology strategies and solutions
- Work with the brands and Technology teams to plan tasks and dependencies to reach the project goals
- Coordinate resources to ensure that tasks are completed on time
- Keep a tight rein on scope and manage change control, updating the plan for delivery where necessary
- Effectively communicate and report on projects on a weekly and monthly basis, to the relevant forums
- Resolve resource clashes between projects and BAU work by negotiation with project managers, resource managers and other stakeholders
- Work closely with projects owners to ensure that relevant resources available for project work at the appropriate times
- Ensure projects have adequate documentation in order to handover developments to the wider business and IT support teams for operational deployment
- Provides direction to project team members
- Support and lead the IT Governance framework

### Qualifications for senior IT project manager

- Project Management Professional (PMP) certification from Project
• Must have or develop within the first year of employment some formal training in project management methodologies
• Relevant experience with Agile project management, including Scaled Agile (SAFe) in a high technology or Internet-based software development environment
• Has successfully managed virtual projects
• Results focused - Initiates ways to find faster, better, less expensive ways of getting things done
• Teamwork Oriented – Demonstrated leadership skills