



# Example of Senior IT Manager Job Description

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Our company is growing rapidly and is looking to fill the role of senior IT manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for senior IT manager

- Lead a team of up to 20 product managers, product analysts, developers, and support engineers that have responsibility over complex or multiple complex projects or programs where a high degree of judgments and independence are required to develop solutions and resolve unusual problems, both internally and externally as required
- Through regular interaction with senior managers, build cross-functional relationships and provide indirect leadership, where persuasive skills, negotiation skills and considerable tact are required to gain support
- Acts as a customer advocate to drive prioritization of projects and responses to problems/issues
- Manage the Site Operations infrastructure deployment service for real estate projects within Puget Sound
- In partnership with real estate, build and maintain a project book of work, applying project portfolio management skills to prioritize and define the appropriate resources to deploy successful projects
- Act as the single IT point of contact with the wider, cross-regional project team
- Build and submit project budgets, track forecasts and actuals, ensure no unforeseen overruns
- Provide quality and regular communication to clients and project stakeholders
- Liaise with partner IT teams to define requirements, create project designs, and submit bills of materials

## Qualifications for senior IT manager

- Proven track record of delivering business systems and process projects
- Experience with infrastructure and data center projects, specifically focused on servers, storage, telecom, networking and associated technologies is a nice to have
- Provides a positive and open working environment
- Ability to work under strict deadlines to meet or exceed team goals
- Certifications such as Lean Six Sigma, PMP, PMI-PBA, RCDD, CBAP or CCBA is preferred
- Persistent and dependable, especially with attendance and meeting deadlines