



Example of Senior, Internal Audit Job Description

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Our company is hiring for a senior, internal audit. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for senior, internal audit

- Conduct financial and operational audits for management to assess effectiveness of controls, accuracy of financial records, and efficiency of operations
- Audit financial and operational records of departments and operating entities with specific concentration on accounting controls and the accuracy of financial accounts
- Document businesses processes, risks and control procedures in conformity with Sarbanes Oxley requirements
- Prepare and submit audit findings and present to senior management and/or making recommendations to management
- Detect weaknesses in the control environment
- Participate in policy development activities
- Follow up on audit recommendations to assess and report implementation status
- Support the Company's Section 404 compliance efforts, including control definition, self-assessment and testing
- Lead integration for the various acquisitions from an audit perspective, including ensuring compliance with quarter and year-end closing processes (e.g., account reconciliations, footnote disclosure requirements,), annual audit requirements, and policy compliance
- Working alongside IT auditors to deliver 'integrated' audits including examining application control functionality

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- Minimum 5 years experience in internal audit, public accounting or related experience
 - Sharp, quick-thinking and flexible
 - Exceptional written and oral communication skills in group and one-on-one settings
 - Proficiency with MS Office 2013 and Visio is required
 - Proficiency with MS SQL/ VBA is preferred
 - Experience performing data analysis using CAATs are a plus