



# Example of Senior, Internal Audit Job Description

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Our innovative and growing company is hiring for a senior, internal audit. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for senior, internal audit

- Interface with the company's management and to ensure that processes and internal controls are effective in managing operational, financial, regulatory, and business risks
- Analyze and aggregate SOX issues and advance when necessary
- Draft and ensure completion of audit programs, questionnaires
- Followup on prior audit findings and work with issue owners to ensure timely completion
- Review operational structure for maximum efficiency and effectiveness
- Work collaboratively with internal and external subject matter experts
- Assist on departmental initiatives/projects as needed
- Key skills and abilities include project management, influencing, facilitation, process development, analysis, and problem solving
- Lead M&A due diligence reviews
- Lead reviews to ensure compliance with SOX (302 and 404)

## Qualifications for senior, internal audit

- Develop an understanding of the business relationships across the business
- Understanding of business and IT process
- Specific technology industry experience
- Good understanding of corporate organizations and their governance, risk management and controls practices

