



# Example of Senior Intelligence Analyst Job Description

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Our company is looking for a senior intelligence analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for senior intelligence analyst

- Demonstrate proficiency in end-user business intelligence software and technologies, including Oracle Business Intelligence Enterprise Edition (OBIEE) and Microsoft PowerBI
- Develop internal data expertise with ability to provide solutions to complex business questions
- Collaborate with actuarial, finance, MIS, product and leadership teams to ensure consistency and accuracy of reports
- Gather and analyze requirements on new reporting initiatives
- Fulfill ad-hoc reporting requests as necessary
- Perform liaison function between department and technology teams in the development of the MIS strategies and other long-term initiatives
- Working with segment leadership, identify and understand information needs
- Provide critical analyses to help management understand financial and behavioral drivers of the business
- Interpret data and provide business insights / visualizations, understandable to non-technical users, communicating key metrics throughout the organization
- Develop performance dashboards and scorecards using common platforms (e.g., Tableau, MS Office Suite)

## Qualifications for senior intelligence analyst

- 8 years of intelligence analysis experience with a Bachelor's degree or 14 years' of experience without a degree
- Must have prior experience with multiple classified targeting databases
- A bachelor's degree in computer science or a related degree focus
- Experience with B.I
- Conduct deep-dive analysis to draw out cyber-enabled fraud trend analysis and context, drawing relevant conclusions and assessment
- Experience needs to include an advanced working knowledge of OPLAN/CONOP development and Joint Target Intelligence Planning, frequent coordination with coalition partners