



Example of Senior Financial Reporting Associate Job Description

Powered by www.VelvetJobs.com

Our company is growing rapidly and is looking for a senior financial reporting associate. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for senior financial reporting associate

- Produce monthly/quarterly fund transparency reports
- Utilize and maintain existing SAP Business Objects reports, with ability to write new reports as required
- Develop Excel models to produce reports and analysis for internal and external reporting requirements
- Analyze monthly profit and loss drivers
- Interact with front office staff and other groups within the firm
- Assist with the completion of investor requests and other reporting requirements
- Assist with month end fund performance reporting
- Assist in preparing required SEC quarterly and annual reports
- Prepare reporting for senior management and board of directors
- Prepare and review of XBRL filings

Qualifications for senior financial reporting associate

- Ensure a consistent and scalable validation and oversight model is delivered in EMEA, utilising automation capacity
- Build out a progressive approach to improving the quality of service delivered to clients
- Supporting the offshore Financial Reporting operations teams to deliver a

- Manage effective controls and governance to mitigate risks in the Financial Reporting model
- Significant experience in Operations and client/audit management
- Ability to interact efficiently with internal stakeholders and external Clients and effectively manage client expectations