

Example of Senior Financial Accountant Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of senior financial accountant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for senior financial accountant

- Support Tax & Technical team, including SAO testing and ad hoc tasks
- Provide commercial support and advice to a range of key stakeholders
- To prepare set of management accounts on monthly basis
- To assist on UK Branch specific reporting and other requirements
- Monitor weekly payment run cycle and ageing
- Overview fixed asset record maintenance, including reconciliation with physical stock take and inventory lists
- Maintain the Delegation of Authority and online Banking authority
- Preparation & co-ordination of monthly Trial Balance, P&L and Balance Sheets to tight monthly deadlines
- Reconciliation of management to financial accounts
- Development of streamlined sales reporting system

Qualifications for senior financial accountant

- Ability to be self-motivated, cope with minimal supervision in order to maintain both personal and team effectiveness
- Ability to manage workloads to strict reporting deadlines
- Prepare the monthly reporting packs in line with deadlines
- Managing one Accountant
- CA/CPA qualified + 3/4 years post qualified experience

