



Example of Senior Director, Finance Job Description

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Our innovative and growing company is searching for experienced candidates for the position of senior director, finance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for senior director, finance

- HUHS Communications including all written internal and external communications, websites, social media strategy, marketing plans
- Contracting, including strategy development, negotiations and coordination as necessary with the Office of the General Counsel
- Monitoring regulatory developments and assuring compliance with federal, state and city regulatory requirements for all lines of service the health plans
- Manage divisional planning processes including monthly forecast, monthly KPI reviews annual budget, mid-year forecast and strategic plan
- Develops a vision and a plan for the effective management of the global accounting and financial reporting function
- Build the capability within the team to be able to effectively deliver to this plan and keep the CFO update about progress against this
- Responsible for all internal and external financial reporting requirements
- Ensures compliance with all banking agreements including covenant compliance
- Ensures adequate controls are in place and are operating as intended
- Continually improves the close process in an effort to reduce the time to close

Qualifications for senior director, finance

- Perform thorough analysis of financial results, demonstrating a strong

- Contribute to the success of PCG by leading or assisting with other projects and tasks as assigned
- Bachelor's Degree in related field, CPA Certification or Master's degree in business administration, accounting or finance preferred
- Solid understanding of SOX and Internal Controls
- Minimum of ten of experience in financial management with increasing responsibilities with at least 7+ years in people management
- Ability to work in a lean organization requiring a roll-up his/her sleeves disposition