



Example of Senior Controller Job Description

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Our growing company is hiring for a senior controller. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for senior controller

- Support TL and manager (taking part in projects, reporting and analysis)
- Add value to the decision making of the organization/managers in driving up profitability, to provide support and information around times of budgeting, forecasting, mid-year reviews and other planning processes as required
- Work within the world area team in Dubai and regional offices back office resources to ensure completion of robust and accurate financial planning processes
- This position will need to work with external auditors (PwC) to ensure a smooth and efficient audit of the business units
- Gathers quantitative and qualitative information, with an appropriate formal methodology, to prepare income statement and balance sheet in accordance with US GAAP for SEC 10-Q and 10-K filings, reviewing income statement and balance sheet reconciliations to ensure the accuracy and integrity of the financial statements
- Review / analyze actual costs versus planned costs
- Reviews and takes on joint responsibility with Tender Manager on financial, commercial and tax aspects
- Review / analyze actual project cash flow versus planned and drive results
- Support Promis updates and training
- Support Sarbanes-Oxley (SOX), Generally Accepted Accounting Principles (GAAP), Accounting and Regulation Guidelines (A&RG) and Division Instructions

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- Prior manufacturing or distribution experience highly preferred, not a must
 - Experience in Excel, QuickBooks, ADP or other payroll software
 - Proven experience with finance systems
 - Relevant qualifications advantageous
 - Candidate should have 8 years or more experience of relevant experience
 - ACA, ACCA or CPA qualified with three or more years of experience working in a Controlling role