Example of Senior / Clinical Research Associate Job Description

Our company is hiring for a senior / clinical research associate. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for senior / clinical research associate

- Consistently completes site monitoring reports
- For assigned sites/study(s), ensure successful protocol level execution of SMM deliverables involving start-up, execution, and close-out
- Ensure clinical trial management systems containing all site-specific information are maintained and kept current
- Responsible for coaching and mentoring CRAs and providing input into their development
- May participate/lead in global/local task forces and initiatives
- Provide leadership in representing monitoring interests to the study conduct team
- Take a leadership role in developing monitoring organisation characterised by process standardisation, best practice sharing, and continuous improvement
- Provide training for new monitoring personnel and contribute to their performance appraisals, as appropriate
- Individual contributor who demonstrates diligent and self-motivated approach to working in an off-site and independent work environment
- Participate in reviewing protocols, amendments, investigator brochures, Informed Consent Forms (ICFs) and CRFs and facilitate Institutional Review Board (IRB) submission, queries, and approval

Qualifications for senior / clinical research associate

- BA/BS degree in science/health care field or nursing degree or equivalent combined education and experience
- Ability to use a variety of software programs (MS Office)
- Monitoring and/or site/ study management experience
- Demonstrated competence in standard business procedures (SOPs, Global Regulations)
- Experience in Oncology monitoring is preferred