



Example of Senior Case Manager Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of senior case manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for senior case manager

- Enjoy multi-tasking and working in a fast paced environment
- Assist with training and mentoring less experienced staff
- Presents services and commits site to the program
- Customizes program elements to meet the needs of assigned top prescribing physicians
- Initiate and respond to inquiries about leave and disability events, benefits, and options available to employees
- Critically assess and adjust the case management plan to an employee's changing needs
- Troubleshoot issues and seek to remove barriers before, during, or after a leave event
- Respond to employee impacting issues that may arise during the leave event and ensure the right communication occurs
- Identify and solve problems that may arise, sometimes with limited information
- Facilitate a smooth return to work and ramp-back plan for employees returning to the workplace

Qualifications for senior case manager

- In-depth knowledge of coding conventions and dictionaries
- Detailed understanding of pharmacovigilance processes and requirements

- Solid understanding of medical concepts, terms, and conditions
- Understands basic concepts of clinical pharmacology and toxicology as applied to pharmacovigilance