



Example of Senior Business Control Specialist Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is searching for experienced candidates for the position of senior business control specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for senior business control specialist

- Continuous identification and execution of risk reduction processes
- Enhance end to end program requirements and processes
- Provide subject matter expertise to reconciliation owners across the enterprise on the interpretation of the policy and provides guidance on the implementation and execution of the required standards
- Perform compliance testing and communicate findings
- Partner with key business contacts and stakeholders to understand and address potential compliance issues
- Assist with the identification of appropriate metrics designed to measure the effectiveness of GL Account Reconciliation and Manual Journal Entry (GL AR and MJE) controls
- Prepare executive dashboard reports to inform management of the status of GL AR and MJE compliance across the enterprise and to escalate significant issues
- Contribute to the development of internal guidance for GL AR and MJE policies and standards to ensure consistent and appropriate application across the Enterprise
- Identify and drive process improvements to the overall GL AR and MJE compliance program
- Perform client reviews, leveraging the Client Due Diligence Questionnaires (DDQs) to ensure that the documentation complies with enterprise

Qualifications for senior business control specialist

- Able to look at data/trends, and see through the data to draw conclusions
- Independent, confident, driven by challenging responsibilities
- Effective multi-tasker, able to manage multiple files and responsibilities concurrently
- Previous or current Collections experience
- Business control experience desired
- Risk and compliance background experience a plus