



Example of Senior Auditor Job Description

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Our company is growing rapidly and is hiring for a senior auditor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for senior auditor

- Apply technical skills to task completion
- Identify best practices and improvements
- Consider applicability of best practices for other clients
- Prepare financial reports and all other client deliverables
- Understand cash flow effects of complex activities
- Express ideas clearly and concisely both orally and in written form
- Working with staff to identify efficiency and effectiveness comments working with top management and board on major issues identified during the audit process
- Apply solid understanding of how internal audit collectively integrates with line management and control functions
- Perform moderately complex audits related to Consumer or Investment Banking ICG, technology management, project/program management, or supplier management
- Apply knowledge of key regulations to influence audit scope

Qualifications for senior auditor

- Effectively communicate and develop relationships with client management and staff and act as liaison between supervising staff and the manager/supervisor
- Perform assigned tasks within budgeted time allotment

- Experience in handling sensitive and confidential information
- Travel is approximately 2 weeks per year