



Example of Senior Auditor Job Description

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Our company is looking to fill the role of senior auditor. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for senior auditor

- Assist in annual risk assessment activities
- Participate in and oversee/manage audit engagements and projects, that encompass strategic, operational, regulatory compliance and financial processes with efficiency and effectiveness, maintaining Internal Audit Services standards, in the planning, execution and reporting of deliverables
- Reviewing internal controls and making recommendations for improvements
- Performing tax compliance services for clients
- Prepare and analyze financial statements, evaluate internal controls, closely supervise staff members communicate effectively with clients
- Clearing all review points
- Preparing budgets for clients
- Preparing Federal, State and Local income tax returns using Thomson Reuters' Ultra Tax
- Performing financial and operational audits in a professional manner
- Performing transaction and compliance testing to evaluate the existence, efficiency and effectiveness of internal control procedures

Qualifications for senior auditor

- Maintaining an updated knowledge of rules, regulations and standards
- Running audit engagements for clients in the healthcare practice that includes hospitals and other health related organizations and facilities
- A133 attestations and other agreed upon procedures
- 3+ years public audit experience with a Healthcare NFP clientelle

- Perform audits and related tax work for commercial clients including manufacturing, distribution, service, real estate and other industries