



# Example of Senior Analyst Inventory Job Description

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Our innovative and growing company is hiring for a senior analyst inventory. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for senior analyst inventory

- Perform analysis to assist with reconciling the various inventory counts performed to ensure variances are understood and appropriately explained
- Perform monthly audit of Inventory Warehouse processes to ensure process adherence and compliance with group and SOX controls
- Assist with special assignments and ad hoc inventory investigations
- Assist with Inventory counts, including weekly cycle counts
- Receive and analyze for accuracy and completeness all material requests from E/A partners for all stock materials
- Audits and reconciles inventories, including variance reports and computer inventory adjustments
- Audits processes and analyzes data (e.g., returns and inventory movement analysis)
- Provides technical leadership to team and department members
- Establishes Min/Max stocking levels
- Support the Field Inventory department

## Qualifications for senior analyst inventory

- Solid understanding and use of statistical software to manipulate analyze and interpret data
- University or College education, combined with previous related work experience
- Knowledge of inventory management, natural gas operations, and/or finance/accounting is an asset

- Demonstrated organizational skills, time management skills and prioritization skills
- Experience with Oracle Retail Merchandising System