



# Example of Senior Accountant, Financial Reporting Job Description

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Our company is hiring for a senior accountant, financial reporting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for senior accountant, financial reporting

- Ensure compliance with internal control requirements and Company policies
- Assist with and/or manage ad hoc reporting, analysis, or other projects as assigned
- Preparation of SEC reporting (10k and 10q)
- Perform purchase and sale accounting for businesses acquired and sold, including review and interpretation of legal acquisition documents and schedules for both book and tax purposes
- Coordinate the integration of acquired businesses into DaVita's accounting systems and processes for both book and tax purposes
- Complete company-wide quarterly financial reporting and asset impairment reviews
- Coordinate with acquisition and divested counterparties regarding settlement of post-transaction amounts
- Reconcile key general ledger accounts related to acquisitions, impairments, and other corporate-level transactions
- Assist finance, general accounting, accounts payable, tax, payroll, and other teams regarding previous corporate transactions
- Assist with the preparation of the annual report on Form 10-K and quarterly reports on Form 10-Q

## Qualifications for senior accountant, financial reporting

- Knowledge of basic Finance and Accounting Concepts
- 3+ years of Big 4 or SEC reporting experience
- Review accounting entries and analyses related to stock-based compensation and accounting for shareholders' equity
- Assist in preparation of all BOD and senior management level reporting
- Assist in due diligence and accounting for mergers and acquisitions