Our innovative and growing company is looking to fill the role of security & privacy. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for security & privacy

- Driving various Regulatory projects
- Improving and embedding daily management activities across our business for Security, Privacy, and Q&R related topics
- The initial 12 – 18 months of this role will mainly focus on - but not be limited to - Security, Privacy and Q&R related projects
- The Privacy Analyst will report to the Information Security Officer and Privacy Officer
- Performs ongoing activities to monitor compliance with the organization's policies and procedures, contractual obligations, individual privacy rights, and federal and state privacy and security regulations
- Works collaboratively with the Security Office in developing, implementing and evaluating program objectives and requirements
- Creates or updates privacy/security policies, procedures, and training materials
- Tracks and monitors training compliance requirements and initiates communications as needed
- Assists in developing and implementing privacy and security awareness campaigns and communications
- Receives complaints and incident reports, tracks and participates in the investigations, prepares reports, findings and recommendations

Qualifications for security & privacy

- You will use workshops and assessments to help the client understand security and privacy issues, risks, exposures, and vulnerabilities
- At least 5 years experience in Data Security & Privacy
- At least 5 years experience identifying security and privacy issues and developing programs to meet business needs
- AT least 5 years experience helping client's understand security and privacy issues, risks, exposures, and vulnerabilities
- Exposure to ERP Packages, knowledge of fundamental business processes purchasing, payroll, accounts payable, accounts receivable including relevant Information Technology
- Knowledge of system performance monitoring processes, tools and techniques network analyzers, system utilization reports, load balancing