



Example of Security Operator Job Description

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Our company is growing rapidly and is hiring for a security operator. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for security operator

- Triages medical emergencies if certified and trained, , provide comfort, first aid, CPR and assists responding EMS
- May be required to enforce parking regulations and report fire and safety hazards
- Additional responsibilities may vary based on assigned post and shift coverage
- Associate's degree or some college level course work
- Prior experience as a dispatcher for law enforcement organization, an emergency services agency or a central station alarm company or prior experience in the security field
- Cooperation with other operation teams
- Protects the integrity of confidential information for all matters pertaining to company and FAA security
- Monitors and operates all company electronic surveillance, communication and reporting systems
- Receives emergency notification from various sources/locations and determines the appropriate course of action, according to established guidelines
- Contacts emergency services to report emergencies and dispatches Company security personnel to the site, in the event an emergency is detected or reported

Qualifications for security operator

voice tone during all communication

- Successfully manage high volume phone calls for the company
- Greets employees, vendors, job applicants, salespeople, and other visitors to the facility
- Handles visitor questions and requests in a friendly and professional manner
- Able to work very flexible and long hours
- Able to multi-task in a fast-paced, challenging environment