

# Example of Security Operations Center Job Description

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Our company is looking to fill the role of security operations center. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for security operations center

- Effectively monitor current events and open sources for information effecting the league at large
- Serve as the primary point of contact and first responder for league staff involving all safety and security incidents
- Produce reports, to include briefings, for executive staff and appropriate league personnel
- Manage operations center personnel, vendors, and contractors
- Manage contract and full-time analysts and staff
- Responsible for troubleshooting server/storage/network related issues impacting business and clinical applications/services
- Responsible for analysis/evaluation and remediation of security events across the enterprise
- Respond to any number of alarms, alerts or abnormal behaviors detected through enterprise monitoring
- Follows established industry best practices defined THR standards for triage, escalation, remediation and documentation of security events
- Continually validates monitoring configurations and thresholds are meeting business and technical teams requirements

## Qualifications for security operations center

- 5 years minimum in the computer industry

- Knowledge in design and administration of security tools
- High school diploma or GED and combination of three years related post-secondary education and/or experience in Information Security or Information Technology
- Demonstrate strong organizational, research, analytical and / or problem-solving skills to evaluate situations, make recommendations and take effective action
- Must possess excellent writing and verbal communication skills