



Example of Security Operations Center Analyst Job Description

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Our growing company is looking to fill the role of security operations center analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for security operations center analyst

- Providing oversight to the contract security staff as directed by the Security Supervisor
- Initiating and directing the appropriate response to security and facility-related incidents
- Answering multiple phone lines promptly, politely, and professionally
- Accurately recording information and details of events/incidents reported to security
- Building and maintaining effective relationships with others
- Functioning effectively in a team environment
- Processing and issuing access credentials to employees and contractors
- Providing security-related service to internal customers
- Monitoring and directing the appropriate response and notification requirements for various security alarm systems
- Directing emergency and non-emergency response to site-related situations

Qualifications for security operations center analyst

- Successful candidates will possess a solid understanding of information technology and security best practices
- Able to handle work pressure while remaining detail oriented
- CISSP and SANS (GSEC) certification preferred
- Understanding of statistical analysis tools such as R, Weka preferred

- Experience participating in Tier 1-3 SOC Teams including vulnerability management, incident handling and forensics