



Example of Security Compliance Specialist Job Description

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Our growing company is hiring for a security compliance specialist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for security compliance specialist

- Able to accomplish deliverables involving complex and highly analytical tasks
- Able to create detailed procedures for SAP Security and Compliance activities
- Provide technical assistance in training all levels of SAP users, including translation of ERP system technical literature in terms understandable to end users
- Ensure that Nestlé IT Standards are implemented in the Swiss Market and propose action plans & improvements to Business Units
- Provide and maintain the evidences database(s) during self-assessments and audits
- Maintain the Swiss Market compliance reporting
- Coordinate Information Security Program in accordance with business requirements & Nestlé guidance
- Implement & provide Information Security trainings to all employees of the Swiss Market
- Ensure appropriate level of awareness in the Suisse Market
- Build professional and effective working relationships with business process owners and management to promote information protection and best practices in their areas

Qualifications for security compliance specialist

- Technical writing experience must include policies, procedures and guidelines
- Experience in a banking or financial services organization
- CISA, CRISC, CISM, CGEIT, ISO 27001 or related audit and compliance certification and/or training preferred
- Professional information technology certifications (CISA, CISSP, etc) and, or advanced degree (MS, MBA,) is required for career growth
- Mid-Level with minimum 3-5 years of experience in Information Security industry, preferably with experience in policy, compliance and risk