



# Example of Security Associate Job Description

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Our innovative and growing company is searching for experienced candidates for the position of security associate. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for security associate

- Monitor computer and POS terminal physical security by executing standards, policies, and procedures
- Participate in project work sessions and assist in developing solutions leveraging core risk and security policies as they relate to Infrastructure security
- Investigates and responds to alarms, reported events, disturbances, or environmental concerns while coordinating actions with the Global Security Command Center
- Provides medical or safety assistance, including Automated External Defibrillator (AED), Cardiopulmonary Resuscitation (CPR), as certifications allow for team members, clients, or guests based upon each situation
- Conducts post-accident reviews to determine root cause of events for Human Resources, Facilities, Physical Security, due to Workers' Compensation, Occupational Safety and Health Administration (OSHA) Regulations, or general facility safety reasons
- Identifies current or potential issues and reports findings to the appropriate department ensuring the safety of clients, guests, and team members (hazards, vulnerabilities)
- Reports and may assist Global Security Command Center or Security System Analyst in troubleshooting of localized software or computer problems
- Conducts security & vendor (Cloud) risk assessments as required
- Represents security interests to project teams by ensuring security standards and requirements are defined as part of the deliverables

## Qualifications for security associate

- Introductory level understanding of identity and access management concepts
- Basic understanding of information system security and security controls is considered a plus
- Must demonstrate exceptional communication and writing skills
- Maintain information confidentiality of sensitive client information
- Require a Top Secret security clearance (or clearable) and must be able to work for any employer without sponsorship
- Minimum one year of related technical experience