



Example of Section Supervisor Job Description

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Our innovative and growing company is looking for a section supervisor. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for section supervisor

- Task schedule, resource and budget management
- Supervision and talent development of ~6 direct report project engineers
- Oversight of project engineering work executed by outsource vendors
- Advancement of the project discipline
- Continuous improvement of project engineering tools and procedures to advance the project discipline
- Advancement of the six sigma discipline
- Maintains professional collaborations with RCL colleagues and other campus constituencies
- Provides first line supervision of Health Physics Technicians
- Defines work activity, delegates responsibilities, and conducts performance management
- Oversees projects, procedure development, revision and review, assessments, performance improvement initiatives, and corrective action

Qualifications for section supervisor

- Ability to handle and interpret data
- Ability to work directly with Administrative Director of Clinical Laboratories
- Proficiency in the use of Microsoft Office Suite, Adobe Acrobat
- Experience working with AutoCAD, AutoCAD Civil 3D, Visual Basic, and building information modeling software of which one (1) year experience working on AutoCAD/AutoCAD Civil 3D 2014/GIS

