



Example of Section Supervisor Job Description

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Our growing company is searching for experienced candidates for the position of section supervisor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for section supervisor

- Supervising and developing the Section's senior technical staff
- Providing assessment of technical deliverables and resolving technical and resource issues
- Ensuring that sound engineering and science practices are used to fulfill section work commitments while promoting and reinforcing adherence to all Laboratory policies and procedures
- Helping carry out the strategic vision for the section's development and represent the section with Flight Projects
- Assisting in developing new work opportunities and in ensuring effective implementation and coordination across multiple internal and external customers, including close coordination with Section 355
- Helping to develop and infuse appropriate new technologies and processes
- Helping to develop and maintain a strategic work plan to include the use of subcontracts and the hiring of recent graduates experienced engineers that meets the requirements of the customer and JPL
- Facilitating employee development, growth and performance
- Working with section Product Delivery Managers (PDMs) to ensure flight project commitments are met
- Supporting the review of cost, schedule, and performance for all cost accounts with deliverables

Qualifications for section supervisor

- Serve as a focal point for supervising several Launch Equipment Support (LES) related shops
- Adhere to TOSC Asset Management philosophies and guidelines
- Manage the overall area of responsibility, be accountable, develop and implement plans, determine individual skill sets and task assignment, provide training, mentor and grow work force, evaluate shops performance and make data driven decisions
- Support with budgetary planning, forecast equipment replacement, understand and monitor monthly labor and non-labor budgets
- Provide technical leadership within TOSC/JSOG over a IAM represented work force