



Example of Section Manager Job Description

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Our growing company is searching for experienced candidates for the position of section manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for section manager

- Ensure housekeeping and general order within scope of responsibility
- Take inventory and cycle count according to stock policy
- Order, purchase and recommend additions or deletions to standard stock items
- Manage process improvement efforts such as Kaizen events, scrap reduction, and 5s to drive improvements in safety, quality, delivery and cost
- Drive the implementation of production standards and quality control programs
- Ensures planned metrics of efficiency and performance are met or exceeded for area of responsibility
- Provide support for new production implementation
- Determine and continually improved staffing utilization within assigned department which promotes schedule stability for maximum return on efficiencies
- Continually improve safety record by addressing both physical safety issues and employee safety attitudes
- Establish group and individual accountabilities

Qualifications for section manager

- Leads and/or facilitates 6 Sigma Rapid Improvement Workshops (RIWs) (also mentors Team

- Licensed Pharmacist holding a Doctor of Pharmacy (Pharm D) degree or BS degree in Pharmacy (BPharm) plus a minimum of one year Fred Meyer experience, two-three years related retail experience
- Minimum 21 years of age per Pharmacy regulations
- Valid Bloodborne Pathogens training