



Example of Secondary Teacher Job Description

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Our company is looking for a secondary teacher. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for secondary teacher

- Plan backward to align all lessons, activities, and assessments in designated subject(s)
- Design in-person instruction that is enriched (developing higher-order thinking skills) and personalized (reflecting learning levels and interests of individual students) according to guidelines established by Texas Education Agency, board policies, and administrative regulations
- Design assessments that accurately assess student progress
- Collaboration with multiple teams
- Solicit and eagerly receive feedback from supervisor and team members to improve professional skills
- Be a positive role model for students and support the mission of school district
- Lead team to maintain regular communication with families, and work collaboratively with them to design learning both at home and at school, and to encourage a home life conducive to learning success
- Collaborate with other teachers and staff responsible for the same students' learning and development
- Participate in professional development opportunities at school
- Plan backward to align all lessons, activities, and assessments

Qualifications for secondary teacher

- Competence in piano skills and sight reading skills
- Strong communication, public relations, and interpersonal skills necessary to communicate with students, staff, parents, and community patrons
- Knowledge of technology (Charms, Finale, Music First, Promethean Board, Sibelius, Smart Music)
- Bachelor's degree with major in instrumental music (violin, viola, cello or bass)