



Example of SCCM Administrator Job Description

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Our company is looking for a SCCM administrator. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for SCCM administrator

- Will be expected to manage projects within the SCCM team – this may include delegating tasks to team members, providing metrics and reporting to customers, and attending meetings with outside groups
- Create custom test environments to provide proof of concept before implementing into production
- Develop implementation strategies and deployment schedules in concert with those impacted and competently work multiple projects simultaneously
- Validate deployment plans for compliance with existing performance limitations of the enterprise server's software
- Provide monthly reporting of patching activity
- Maintain the health of the SCCM environment including clients, servers and distribution points
- Provide technical guidance to SCCM team and customer
- Assist in the creation\updating of SCCM documentation
- Operating System (OSD) and Software patch deployment
- Roll-out patches and software

Qualifications for SCCM administrator

- 5- 9 years experience in SCCM
- Optimization of SCCM Site Servers and Knowledge in Disaster Recovery using SCCM Backups
- Knowledge of server and client application administration
- Experience with other MS System Centre applications desirable

