



Example of SAP Trainer Job Description

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Our company is looking for a SAP trainer. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for SAP trainer

- Provide special post-deployment support "Hypercare" to the deployed sites (usually 2-4 weeks following the deployment date)
- Execute post-deployment ongoing training initiatives (instructor lead onsite/remote) (Refresher training new employee training)
- Travel nationally and internationally in support of pre and post deployment training
- Business Systems Training Manager
- Complete work stream deliverables adhering to timelines and objectives
- Responsible for training course development ensuring consistency with Babcock Applications Training approach
- Conduct instructor led training sessions to Super Users & End Users on the new system functionality and business processes
- Manage training environment and landscape
- Assist in various training activities and provide advice and guidance to the business where required
- Understand the business processes for Finance and how the application supports the processes and integration with other SAP modules

Qualifications for SAP trainer

- Displays unfailing attentiveness to details, ensuring strict adherence to training quality standards

- Prepare, review and validate training material
- Teach the manufacturing processes and the links between different functions within the company
- Propose a rigorous work methodology
- Teach the use of different computer systems used in the company through classroom court and practical exercises