



Example of Sales Graduate Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is hiring for a sales graduate. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for sales graduate

- Explain and position our products & solutions
- General Administrative responsibilities (presentation compilation, filing)
- Excellent bonus potential from day one
- Develop presentation skills and experience with various groups and management levels
- Assisting and writing proposals
- Working with internal divisions to cost projects
- Responding to formal tenders
- Assisting with marketing activities and campaigns
- Sales planning activities alongside the Account Managers
- Preparing sales pitches

Qualifications for sales graduate

- Desire to better yourself through our intensive training, mentorship, engaged management, and pro-active, process-oriented sales approach
- Engineering qualification (the company will support further education)
- Proficient in MS Excel, Word and Access
- Previous knowledge of a manufacturing environment an advantage
- Full, current and clean driving license
- Understands what data is needed for an analysis and is able to gather relevant data