



Example of Sales / Cashier Job Description

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Our growing company is searching for experienced candidates for the position of sales / cashier. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for sales / cashier

- A 20% off Hudson Employee Discount
- A 50% off Hudson Food & Beverage Discount
- Earn a \$300 hiring bonus for joining our team!
- Acknowledge and greet customers as they enter the store or approach the cash wrap
- Follow all company policies, cash handling policies and special store loss prevention procedures
- Communicate effectively with customers, fellow employees and store management
- Effectively operate a cash register
- Know basic store layout to assist customers in their selection of product and be able to answer customer questions about the entire store
- Be knowledgeable and familiar with the surrounding businesses/offerings within the facility
- Communicate pricing, out of date and inventory issues with management

Qualifications for sales / cashier

- Assist other store employees in maintaining security in stores
- Inform management of any out of stock situations
- Help maintain a neat, clean, organized store, which includes sweeping, dusting, straightening of merchandise on store fixtures and displays
- Assist with book inventory process (i.e., ordering, receiving, returns)

