



# Example of Safety Analyst Job Description

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Our company is searching for experienced candidates for the position of safety analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for safety analyst

- Develops and maintains safety report documentation
- Reviews and maintains all exceptions to safety reports
- Initiates new safety report rollout processes
- Provides safety report training for partners
- Supports internal customers and business leaders with any additional safety data requests
- Makes suggestions to safety leaders on processes to improve results
- Assists in safety problem resolution
- Will be involved in change management for process improvement
- Perform all job duties in a timely and efficient manner
- Liaise with Compliance Standards and Analytics (CSA) and maintain the GMS SMEs list regarding audit/inspection readiness

## Qualifications for safety analyst

- Safety metrics and data, working closely with Personal Safety subject matter experts ("SME") and equipping them with analysis and insight to support their recommendations and interventions, contributing to the continuous improvement of Personal Safety in
- Deep seated experience in the extraction of and presentation of key data sets and MI in general to a diverse set of stakeholders and customers
- Strong performance bias and proactive outlook
- Bachelor's degree with coursework in computer science, MIS, IT, or other

- Thorough knowledge of workers compensation and general liability claims processes and reporting systems
- Bachelor's Degree in an analytical or technical field required