



# Example of RN House Supervisor Job Description

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Our innovative and growing company is looking to fill the role of RN house supervisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for RN house supervisor

- Evaluates issues and identifies trends
- Serves as the leader of the hospital safety plan in the absence of hospital administrators and other leaders
- The number of direct and indirect reports varies by location
- Directly supervises all non-exempt (hourly) employees in the clinical and ancillary departments
- Performs duties in accordance with unit specific standards of care and evidenced by documentation, observation and competencies
- Provides support to own department and to other departments when requested
- Makes rounds to provide clinical support
- Appropriately staff based on acuity and census and documents in computer staff system
- Supports the function of bed management
- Assists with development, implementation, and evaluation of policies, standards, educational services, and programs that support the department

## Qualifications for RN house supervisor

- Communicate pertinent information to on-coming house supervisor/nurse manager and Chief Nursing Officer
- Supervise staff in maintaining adequate drug records

- Masters of Science in Nursing (MSN) -or- Master's degree in related field
- MUST have previous Emergency Room experience