



Example of Risk Management Reporting Analyst Job Description

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Our company is searching for experienced candidates for the position of risk management reporting analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for risk management reporting analyst

- Managing the team SharePoint sites
- Review data w/ Key Stakeholders in an effort to develop, mature and report metric information relating to vendor information across the firm, and across multiple legal entities
- Reporting and Analysis projects, where knowledge can be derived of the data and detections of anomalies can be achieved through developing of processes and visualizations
- Strategically work to connect data governance related data to all other applicable risk data at the firm through means that may include system enhancements, process redesign, and strategic partnership
- Consult user groups on reporting needs and assist in the development of reporting solutions
- Collaborate with multiple groups within RMD to identify and improve process deficiencies
- Create and execute monitoring plans and test scripts to assess compliance with firmwide and divisional regulatory requirements, policies, and procedures
- Design, develop and maintain the RPM Process Performance Indicator (PPI) library, ensuring visibility and transparency to strategic objectives of the DMR Group
- Recognize where informational gaps exist, and partner with the business, risk,

these gaps to ensure data expectations are appropriately managed and these gaps are overcome

- Assist in ensuring artifacts exist to evidence informational lineage across multiple sources and businesses

Qualifications for risk management reporting analyst

- Exceptional capabilities in Excel and Powerpoint
- Experience with data management and analysis including database and data manipulation skills (Access, SQL) are a plus
- 0-2 years of relevant experience, background in financial institution or accounting firm preferred
- Qualified accountant or student preferred (CPA/CFA/FRM/ACA)
- Ability to multi-task and work under pressure, both independently and as a team player
- Ability to prioritize, drive and manage multiple projects at the same time