

Example of Risk Analyst Job Description

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Our growing company is looking for a risk analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for risk analyst

- Enhance existing process flow documentation to ensure a consolidated end-to-end view of the capital adequacy process (inclusive of all component processes) is included within the Internal Control Framework documentation
- Analyze key trading strategies and products to ensure they are in line with RBCCM risk tolerance and objectives
- Examine trends in large sets of data using advanced statistical and econometric techniques to draw conclusions
- Run the risk register process, gathering updates, scrutinising risk and control descriptions, inherent and residual scores, mitigation decisions and plans, and provide feedback to risk managers on opportunities for improvement
- Produce graphs, tables or diagrams to convey the state of the risk register for the Risk and Compliance Committee
- Support risk managers in capturing descriptions for newly identified risks, controls and mitigation plans
- Periodically validate the design and effectiveness of controls, providing recommendations on future changes
- Periodically validate the details of mitigation plans to confirm they are appropriately prioritised and progressing
- Partner with assurance, change and incident managers to ensure that relevant risks and control gaps are being identified and appropriately mitigated
- Support business partners on client and supplier due diligence activities risk management questionnaires

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- Act as a liaison between Business Partners and the Canadian Credit Card Risk Strategy team
 - Support our existing account management team by providing portfolio and strategy reporting
 - Support our existing account management platforms from a systems perspective
 - Strong analytical and problem solving skills required interpret data and draw conclusions
 - Ability to assess situations, competing needs, requirements and solve problems independently within aggressive time constraints, seeking guidance and approval where required
 - Ability to produce deliverables of superior quality tailored to varying audiences demonstrating strong written and verbal communication skills