

# Example of Review Nurse Job Description

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Our growing company is hiring for a review nurse. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for review nurse

- Demonstrate a working knowledge of care management referral criteria, skills related to service, cost evaluation and member satisfaction to effectively identify opportunities and coordinate referrals for care management intervention
- Perform all required documentation and entry into utilization management operating system for authorization and determination
- Contribute to the effectiveness and efficiency of the department
- Participates on a variety of forums to improve department process, opportunities for appropriate cost-containment, and improved member satisfaction
- Demonstrates business management skills related to service cost evaluation, and complies with company policy/procedures/standards
- Consistently adhere to department productivity and performance expectations
- Consistently demonstrates an attitude of customer service excellence to both internal and external customers
- Accurately screens medical records for quality / risk indicators
- Abstracts and reports required quality data accurately and timely to the appropriate entity Core Measures, MBQIP, Meaningful Use
- Maintains up to date knowledge of quality measure requirements for various agencies CMS, The Joint Commission, MBQIP, CHI

## Qualifications for review nurse

- Licensed RN in the state of NJ, BSN preferred
- In-depth knowledge of Home Health regulations
- Three or more years of experience in patient care acute facility, preferably at a tertiary care medical center
- Requires dexterity to perform work on a PC
- 3-5 years of clinical experience and/or case management, utilization review, and/or discharge planning experience in an acute care setting, insurance company or other healthcare related field (home health, hospice, SNF)