



# Example of Review Nurse Job Description

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Our growing company is looking to fill the role of review nurse. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for review nurse

- Comprehensive medical documentation review
- Educate clinical staff regarding accurate and complete description of patient status based on CMS guidelines
- Performs comprehensive medical documentation review of eHRA
- Conduct quality assurance audits of various organization staff practices to ensure compliance with policies and procedures
- Collects, reviews and analyzes data to ensure effective utilization of resources
- Evaluates program effectiveness and delivery of services
- Develops reports and reports findings/ recommendations to the Quality Assurance Manager, the organization's management staff, other related staff and Quality Assurance committees
- Demonstrates basic problem solving skills to ensure early intervention and identification of those injuries which will benefit from medical case management or to identify questionable claims during the utilization review process
- Coordinates pre-determinations for specific procedures maintaining confidentiality of all patient related information
- Learn and use company tools and processes to perform and properly track all utilization reviews

## Qualifications for review nurse

- Must be able to maintain the highest level of confidentiality and professionalism at all times

- Works with Discharge Planner and RN to ensure discharge planning process is active and meets the needs of the patient
- Participates with RN nursing staff in Treatment Planning to ensure plan meets patient's clinical, psychological and discharge needs in collaboration with the attending physician and interdisciplinary team
- Evaluates the health status of assigned patients by collecting and analyzing patient and family data, and expedites and coordinates the delivery of services to facilitate patient's progression through the healthcare system
- Three years of recent nursing experience in acute care setting