



# Example of Retail Worker Job Description

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Our innovative and growing company is looking for a retail worker. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for retail worker

- Seeing that all items are completed in a timely manner
- Organizes work area
- Keeps area clear of boxes and carts, cleaning the area on a daily basis, making sure that the work tables and area is kept clean and neat
- General cleaning duties including sweeping, mopping and dusting
- Making beds and changing sheets as per the schedule
- Sanitizing washrooms including shower stalls, shower mats, sinks, toilets, and floor after each shift change
- Report any damage, theft and abandoned articles to the Supervisor
- Handle the loading and unloading of trailers of bedding
- Process bedding including inspecting, tagging, bagging and sanitizing
- Assist with counts on incoming and outgoing trailer loads

## Qualifications for retail worker

- The schedule may be changed due to business needs
- Flexibility, late nights, early mornings, weekends, holidays and work outside the unit may be required
- Must hold a valid pallet jack license or the ability to obtain one within 3 months
- Ability to Pass Level 2 POET
- Must obtain a valid pallet jack license before starting position

