



Example of Retail Director Job Description

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Our growing company is searching for experienced candidates for the position of retail director. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for retail director

- Develops and manages program communications to ensure all key stakeholders are kept connected to program status, issues, risks and program needs
- Directs multiple internal and external stakeholders on program plan including its development, execution, quality control, and lessons learned activities
- Hires and manages external GC's and fixture installation vendors
- Develops and implements strategic objectives for program/project administration that are aligned with the strategic initiatives
- Responsible for program budgets and financials
- Ensures exposure to risk is minimized on all projects
- Develops, implements, reviews, oversees and ensures methodology and project standards
- Ensures project managers are utilizing communication tools, such as online project management, to keep program stakeholders up to date, and provide visibility to program health
- Directs the activities of internal and external project managers executing programs at in the field
- Oversees multiple external consultants working on client engagements within area

Qualifications for retail director

- Provide leadership and guidance to direct reports/approve deals as means to

- Ability to quickly immerse and familiarize with local and regional expertise of the surrounding market (Miami-Fort Lauderdale)
- Deal-making and experience negotiating retail agreements required
- Minimum of a BA, ideally with an MBA
- Luxury Fashion background