Example of Research Assoc Job Description

Our innovative and growing company is looking to fill the role of research assoc. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for research assoc

- Ensure continued acceptability of the investigator, clinical site team and facility
- Review clinical data, source documentation, CRF, and investigative site regulatory files
- Work closely with data management and site to resolve discrepancies
- Ensure investigational product accountability accuracy and oversee investigational product inventory
- Liaise with vendors such as central laboratories as required to ensure protocol adherence and ensure investigational sites have appropriate clinical supplies
- Meet with clinical study sponsor representatives, as requested
- Submission of routine monitoring visit reports and follow-up letters as per required timelines
- Ensure resolution of issues with investigative sites
- Attend meetings as assigned and report on actions
- Function as a mentor for team members

Qualifications for research assoc

- Maintain awareness of current developments in therapeutic area relative to assigned projects
- Throughout the conduct of the clinical trial assesses adherence to SCRI SOPS, GCP and all applicable regulatory requirements

- Monitors clinical studies
- Reviews data