



# Example of Reports Developer Job Description

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Our innovative and growing company is searching for experienced candidates for the position of reports developer. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for reports developer

- Review and deliver data and information requests as they are prioritized
- Research, understand, and utilize upstream system databases for use in data extraction and reporting
- Perform basic data analyses using Excel, SPSS, Cognos, Tableau, Google Analytics, and other relevant tools to provide answers to relevant business questions
- Develop value-driven reports using Excel database connections, Cognos, and/or PowerBI for long-term performance tracking
- Assist with administration of Cognos environment, including user setup, basic training, and report fixes
- Responsible for data consolidation, data analysis, and management reporting
- Requires at least 7 years of experience
- Designs, develops, tests, and documents reports using various tools
- Work on assigned IS projects implementations, upgrades, design and development of new reports
- Responsible for supporting, design and development and enhancing existing Oracle eBS and Oracle Business Intelligence reports and dashboards

## Qualifications for reports developer

- Develops reporting solution
- Experience in any of the following systems

- Any working knowledge of Oracle E-Business Applications a plus
- Experience with 3rd party tools desired – Toad, Kintana, PVCS, HP Service Manager
- Self-disciplined detail-oriented individual with excellent interpersonal, organizational, analytical, and communication skills