Our growing company is looking to fill the role of reporting analyst senior. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for reporting analyst senior

- Leverage programming to automate report creation and delivery
- Complete special projects/reports as needed
- Verifies data for accuracy and is able to identify inconsistencies and recommend corrective action
- Formulates and defines reporting project scope and objectives based on both user needs and a thorough understanding of business systems and source data
- Documents reporting processes, code and source data
- Coordinate annual SOX internal control testing and documentation efforts both internally and with external audit firm
- Proactively work with business process owners to enhance SOX documentation around risk assessments, process flow diagrams, control identification and mapping, process narratives and evidence of monthly/quarterly/annual control testing
- Ensure timely and accurate filing of periodic SEC reporting, including 10-Qs and 10-Ks
- Prepare and review schedules and footnotes as part of the annual and interim external reporting processes
- Assist with the preparation of quarterly earnings releases, earnings call scripts and schedules for quarterly audit committee meetings

Qualifications for reporting analyst senior

- Proven ability to use higher-level computer analysis software such as Business

- Proficiency in advanced level statistical methods and quantitative analyses including familiarity with regression techniques, multivariate analysis, analysis of variance and survey research
- Knowledge of commonly used industry and proprietary data systems used to analyze health care data
- Familiarity with industry, government (federal and state) laws and regulations pertaining to reporting requirements of statistical data and limitations in the dissemination of data
- Ability to present complex information and ideas in an easily understandable manner
- This position requires a Bachelor's Degree and five to eight years of experience, while eight to ten years of experience is preferred