



Example of Reporting Analyst Senior Job Description

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Our company is looking for a reporting analyst senior. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for reporting analyst senior

- Perform analytical procedures over monthly and quarterly reports including researching and resolving identified issues and documenting key drivers of financial results
- Responsible for compilation of financial statement footnotes for the NAIC reporting and the audited statutory financial statements ensuring compliance with required disclosures (NAIC instructions and Statutory Audit Disclosure Checklist)
- Assist with special projects and determine ways to enhance efficiencies within our processes
- Supports NYSDFS inquiries, Industry Rating Agency Surveys, NAIC MD&A and other key regulatory reports
- Use technical skills and software skills to continuously improve reports used to develop analytical information
- Completes quarterly, semi-annual, and annual financial reports for shareholder and regulatory reporting for non U.S. funds in accordance with local regulatory reporting requirements in Ireland, U.K., and Canada
- Oversees, analyzes, and reviews third party provider's financial statements and notes to financial statements for inclusion in financial reports, to ensure accuracy and completeness
- Develops an understanding of regulatory reporting requirements for multiple domiciles (Canada, Ireland, U.K.), and ensures compliance
- Completes fund fiscal and calendar year end tax reporting functions

complete and accurate

Qualifications for reporting analyst senior

- Bachelor's Degree in Math, Analytics, Statistics, Computer Science, MIS is required
- Medical device/Healthcare software industry experience is preferred
- Hands on experience working with large data sets, including statistical analysis, data visualization and data mining is necessary
- Advanced MS Access and Excel skills are necessary
- Experience with complex SQL and advanced SQL concepts is preferred
- Experience with other enterprise systems such as CRM is preferred